



Waiapu
Cairangi
High

Closed Circuit Television (CCTV) Policy

20%

Including
5Wh



www.focuspaihia.org.nz

Focus Paihia Charitable Trust
Paihia
www.focuspaihia.org.nz

Sarah Townsend
Focus Paihia Community
Charitable Trust - Coordinator
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Ph 022 128 3805
Email: info@focuspaihia.org.nz

- v. Where a member of the public believes a crime has been committed which may have been captured by a camera, they should in the first instance report the matter to the Police.
- vi. Where a member of the public has concerns about health and safety matters or compliance which may have been captured by a camera, they should in the first instance report the matter to Focus Paihia, or Community Patrol Kerikeri for authorised persons to investigate.

8. MANAGEMENT OF OTHER VISUAL MEDIA

- i. The general public and the media shall not have access to any visual media, unless a person is requesting to access footage of themselves. These requests will be handled in accordance with section 6.4 of this Policy.
- ii. Other visual media will be stored in the document management system which can only be accessed by authorised persons only.

9. ENQUIRIES AND COMPLAINTS

- 10.** Any person, who has queries or complaints about this Policy or the operation of CCTV cameras, should in the first instance contact Sarah Townsend, Focus Paihia Community Charitable Trust - Coordinator and Secretary, Ph 022 128 3805 , Email: info@focuspaihia.org.nz

10. GLOSSARY

Unless the context requires otherwise, the definitions of words or terms used in this Policy are also those in the Privacy Act 1993.

AUTHORISED PERSON, is a person who has been delegated authority to monitor and have direct access to the CCTV system and has been made aware of their obligations under the Privacy Act 1993 regarding the confidentiality and appropriate use of CCTV footage. The Privacy Officer is considered to be an authorised officer.

CRIMINAL ACTIVITY means any violation of the law where a person is liable to punishment for a criminal offence. A criminal act often threatens and harms public safety, property and/or welfare.

OTHER VISUAL MEDIA means data or information in the form of visual representations such as photographs or film footage, but excludes CCTV footage.

PUBLIC SPACES means spaces that are completely accessible to the public, such as streets, footpaths and public reserves.

SEMI PUBLIC SPACES means spaces that (even if privately owned) are accessible to the public during opening hours, or sometimes even when the business is closed e.g. a petrol station forecourt.

THE ACT means the Privacy Act 1993 (including any subsequent amendments).

13. SCHEDULE ONE:

Indicative location of CCTV cameras in the Opuia Paihia and Haruru areas as at Nov 2021

Location

CCTV Cameras
Location